

Manotick Tennis Club
AGM – November 5, 2020 via Zoom
Minutes

The President, Elliot Jackson called the meeting to Order at 7pm. Given that the meeting was conducted virtually, Lori Gadzala outlined a few housekeeping items on how the meeting was going to be conducted, and explained how to ask questions and vote. Participants were also told how to resolve technical questions, if they arose.

For the purposes of preparing the minutes only, the participants were informed that the meeting was going to be recorded.

At the outset of the meeting, there were at least 30 connections, and it was determined that the quorum of 20 participants had been met.

Elliot welcomed the members and expressed appreciation for members' collaboration throughout this challenging season, particularly with COVID protocols. All club members had been notified in advance of the meeting that meeting materials were available on the club website including: AGM 2020 presentation; 2020 Financial Statement; Proposed Budget 2021 and Proposed Constitution.

President's Report:

- 1) Membership Stats – Membership was down 13% from 2019 (415 vs 478 in 2019). 51% of 2019 membership renewed in 2020, this is typical.
- 2) Court Bookings – President presented an overview of court bookings. Usage of repaired courts increased.
- 3) Facilities Update – In 2020, bottom of fences was repaired; commercial paint cans from court 1 removed; repaired cracks and resurfaced courts 5 & 6; repaired cracks on courts 3 & 4; purchased 3 new tennis nets; replaced fridge in clubhouse (gifted by Maggie Hunter).
- 4) Future Plans – Club submitted a major capital grant application to the City of Ottawa in Feb 2020 to support our plan to build 6 pickleball courts. Due to COVID, funds are not available in 2020. The City has indicated that we may resubmit our plans in early 2021 and we intend to do so as our plans have not changed.
- 5) Joyce Sorenson Award- In recognition of this unusual year, and given the contribution of all members to ensuring we had a successful season, the award is presented to the entire 2020 Membership.

Treasurer's Report – Debbie Cowan

Debbie presented Financial Highlights for 2020. An Opening Bank Balance of \$48.7K. Due to reduced membership fees and reduced program revenue, revenue decreased by \$13.3K over previous year to \$51.7K. Operating expenses reduced by a similar amount to \$34.5K, resulting in an annual operating surplus of \$17.2K, similar to 2019. Major capital expenses in 2020 were \$26.9K for court repairs; \$1.1K on new nets; and \$2.4K for design consultant. Closing Bank Balance is just over \$29K.

Treasurer outlined plans for 2021 where we had assumed a 'return to normal activity approach' to our budget. As a result, we anticipate an operating surplus of \$17K in 2021 and a closing bank balance of \$34K after planned capital expenses to repaint courts 3 & 4 (\$10K) and approx. \$2.5K to improve the clubhouse. Due to the continuing uncertainty surrounding the COVID virus we will continue to monitor COVID impacts and will make any necessary changes to the budget before next season starts.

A member requested if the depression at the back of court 2 could be repaired at same time as other repairs next year. Phil Johnson responded, that we have made several attempts to improve this area, to no avail. Likely cannot be fixed until courts are completely rebuilt.

Motion: To authorize the Club Executive to spend up to \$10K in 2021 season to repaint courts 3 & 4.

APPROVED

COVID Response – Paula Jokiel

Paula outlined the measures that the club had put in place to respond to COVID crisis and comply with City protocols including: membership fee reduction; enhanced cleaning protocols; club guidelines; limited access to clubhouse; limited program offerings; regular communication with members.

Tennis Program - An overview of tennis activity in 2020 was provided. Lessons and camps (compliant with protocols); late start to some programs, but clinics, ladder, year-end tournament and competitive leagues were provided. No competitive junior tournaments were hosted, and no partnerships with local schools were in place in 2020.

Pickleball Program – An overview of pickleball activity in 2020 was provided. Members loved the new court surface and enjoyed the season. There were some court restrictions due to COVID and court resurfacing. Limited clinics were provided to beginners and intermediates this season.

Champions of Year End Tournament were announced. Thanks were extended to Tournament Director, Regina De La Campa and congratulations to:

Ladies Singles – Erin Fitzpatrick

Ladies Doubles – Tin Ng and Jane Hicks

Men's Singles – Rob Mulrooney

Men's Doubles – Phil & Nick Johnson

Mixed Doubles – Hannah and Nick Johnson

Technology Update – Lori Gadzala

Lori outlined investments this year to improve user experience and reliability; now running newer operating system. For 2021 season, plans include:

- Remote access of FOBs in the future
- Webcam solely to check condition of courts in potential bad weather
- Activate clubhouse security cameras

Club Constitution – Debbie Cowan

Debbie provided an overview of the reasons that the Executive are proposing an updated Constitution and also the major sections contained within. Notably, the name of the organization will remain as Manotick Tennis Club.

MOTION: To accept the draft Club Constitution APPROVED (1 abstention)

Executive for 2021

The proposed Executive Members for 2021:

President – Elliot Jackson

Vice President – Phil Johnson

Treasurer – Debbie Cowan

Secretary – Paula Jokiel

Directors:

- Diana Dowthwaite
- Conrad Zeransky
- Lori Gadzala
- Regina De La Campa

No other nominations were received.

MOTION: To accept the proposed roster of Executive Members for 2021 APPROVED

The President welcomed new Executive member, Regina to the Board, and thanked former Executive Member Gibb MacKay for his contribution.

The formal meeting closed at 8:06pm followed by an informal Q & A session with members.

Meeting Minutes prepared by Paula Jokiel, Secretary